**CV: (Name)**

**Contact Details:**

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| **Nationality:** |   | **Australian** |
| **Tel:** |   | **** |
| **Email:** |   | **** |
| **Address:** |   | **** |
| **Date of Birth:** |   | **** |

**Personal Statement:**

I am a fresh, 23 year old, hardworking, graduate teacher who wishes to seek employment in Australian schools teaching Japanese and ESL. I moved to Sydney when I was 17 turning in 2008, and have been living there by myself for 5 years. I studied Japanese at university for approximately two and for about one year independently, reaching N2-3 language level, which I am proud of. Apart from language I have a deep and passionate interest in japan, its peoples and culture. In particular I have an interest in the less known areas of japan and their regional dialects and stories. Since I moved to Sydney I have tutored many students in both Japanese and English, and am passionate about passing on my knowledge to others via teaching.

**Work Experience:**
**January 2012 – December 2012 - Practicum school experience**

I have completed 67 days of my Practicum/ Internship at a variety of High schools, **** Boys High school, ****High school, ****high school. In this time I taught 127 lessons of approximately 1 hour each. My roles as a teacher included:

* Working as a professional in a professional environment
* Communicating with staff
* Working on constructive criticism offered by other staff
* Maintaining a Positive working relationship with my Master Teacher.
* Lesson planning and resource making.
* Dealing with a variety of student problems.
* Marking student work and evaluating own progress.
* Duty of Care, (I had to be at class 100% of the time, On time)
* Teaching in a variety of different class subjects
* Early starts, waking up at 6am

**2008 – 2013 - English/ Japanese Language tutor**

Over this period I tutored a number of Japanese students English and University students in years below me Japanese. My roles included:

* Lesson planning and resource making.
* Judging students ability levels and making sure they make steady progression.
* Arranging suitable times/ places with students and arriving on time.
* Maintaining a Professional relationship with students
* Handling money

**Paid Tour Guide**

On one occasion I toured a bus of 53 Chinese students around Canberra as part of a University program. On another occasion I toured a group of 11 Japanese high school boys around the attractions of Sydney. My role included:

* Organising meeting schedules for busses and head counting at each stop.
* Deciding on attractions to visit
* Explain major attractions in English and/or Japanese (if needed)
* Communicating with supervisors as to progress of tour.

**Arts and crafts supervisor**

As part of **** productions, as part of a team we held arts and craft events in community shopping centres for young children. My duties included:

* Arriving early and setting up tables, chairs and art supplies
* Greeting parents and creating a child friendly environment
* Making sure fresh paint and brushes were always available
* Cleaning up and packing away in preparation for next days work.

**Education:**

* 2012: Completed Bachelor of Arts, Diploma of education majoring in Japanese and ESL at **** University
* 2010: RSA Responsible Service of Alcohol Certificate
* 2010: RCG Responsible Certificate of Gambling
* 2008-2009: Studied Bachelor Of Arts: History, Politics and Philosophy at the University of ****
* 2007: Graduated High school

**Internets and Hobbies:**

* I enjoy reading literature and articles on all things Japanese. I am an active editor of Wikipedia and have made additions + English corrections/ translations to a number of pages.
* Dancing, I have been a performer in 2 consecutive Chinese New Year’s parades in Sydney. Also joined numerous dancing events as a member of **** Dance Academy (University club)
* Was an active member of the Japanese Association at **** (University club) and have helped run a great number of events such as sausage sizzles, Yakisoba day etc. on campus.
* Was a volunteer at the C****E Centre for **** English and taken part in many Exchange initiation programs, welcoming Japanese exchange students into ****. Also acting as a mentor at later stages for these students, helping them with life in Australia.
* As a representative of **** university I participated in the Japanese Speech contest and Greeting and addressing the Mayor of Nagoya when he visited Sydney.

**References:**

**2012- 2013 – University - Dr. **

**2012- 2013 –  Boys High school - **

**2009-3013 – Personal reference - **

* Available upon request